



Staff Report

For City Council Meeting of 09/06/2017

Subject - Old Business - Housing Study Partnership - Memorandum of Understanding

Synopsis - Workforce / Affordable housing has been a discussion of the city council and the county for over a year. During the June city council meeting you discussed a proposal from Cameron Moore that partners with other cities in Clatsop County to learn more about the housing issues. The Clatsop Co. Board of Commissioners and Cameron Moore is presenting Cannon Beach, Seaside, Warrenton, Astoria and Gearhart the attached memorandum of understanding. The county is pledging \$50,000. If the MOA is approved by the cities, Cannon Beach, Seaside, Warrenton, Astoria, and Gearhart will each provide \$10,000 for the estimated \$100,000 cost of the project. Councilor Jesse was assigned as a representative for this project.

Council Options:

- *Resolve to enter into the MOA agreement with the county and fellow cities pledging \$10,000 from planning materials and services.*
- *Decide not to enter into the agreement.*
- *Recommend changes to the agreement and enter into discussion with the county.*

Recommendation:

- Staff recognizes that this is a good opportunity for partnership with the county and cities of Clatsop Co and recommends that we enter into this agreement.

Legal Analysis:

Financial Analysis:

- Monies are available in the planning section of the budget under materials and services.

Respectfully submitted,

Chad

Cameron Moore to riggs@ci.cannon-beach.or.us, mwinstanley@cityofseaside.us, me, Linda, Brett

11:30 AM

Colleagues,

Thanks for your interest in working collaboratively on a Clatsop County Housing Study. It is a good time for an update as I believe this project will start moving forward faster in the near future. Seaside, Gearhart, Warrenton and Astoria have indicated interest in moving forward with the study understanding that means a commitment of both time (active involvement) and money (sharing the cost of the study). Cannon Beach has requested that I attend their August 8 City Council meeting to discuss their participation. I am hoping that following this meeting we will have a commitment from Cannon Beach and can begin moving this process forward at a quicker pace.

In the meantime I have had several conversations with officials in Tillamook County about the Housing Study they recently completed. While they raised \$100,000 for the study the actual cost ended up at \$56,000. They have decided to use the extra funds to assist with the cost of implementation. As we have discussed I suggest that we also target raising \$100,000 – \$50,000 from Clatsop County and \$10,000 each from Cannon Beach, Warrenton, Astoria, Seaside and Gearhart. The County Commissioners are very supportive of this project and the County's investment. Once we know if Cannon Beach is part of the consortium I will organize an initial meeting of the Steering Committee (comprised of representatives of the participating jurisdictions) hopefully in August.

I apologize for the slow start on this project but look forward to picking up the pace in the coming weeks.

Hope you are all doing well and please let me know if you have any questions or suggestions. Have a great weekend!

Cam

Cameron Moore
Clatsop County Manager
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**MEMORANDUM OF UNDERSTANDING
FOR CLATSOP COUNTY HOUSING STUDY**

This Memorandum of Understanding is made this ____ day of _____, 2017 between **Clatsop County** a political subdivision of the State of Oregon, the **City of Cannon Beach**, an Oregon municipal corporation, the **City of Seaside**, an Oregon municipal corporation, the **City of Gearhart**, an Oregon municipal corporation, the **City of Warrenton**, an Oregon municipal corporation, and the **City of Astoria**, an Oregon municipal corporation.

RECITALS

Clatsop County is currently experiencing a severe housing shortage for all types of housing. The lack of housing options is creating barriers to continued economic growth. Existing businesses are struggling to retain and attract employees because they either cannot find housing or cannot afford the housing that might be available. Starting new businesses or attracting business from elsewhere is extremely challenging as business owners are concerned that they will not be able to attract and retain the workforce necessary for their success if there is not an adequate supply of affordable housing. Any significant expansion of historical employers such as the U.S. Coast Guard may be derailed if we cannot demonstrate that Clatsop County can offer an adequate supply of housing.

Therefore, the Parties agree as follows:

Clatsop County will issue a Request for Proposal (RFP) to hire a consultant to assist in understanding the type, size, location and price of housing needed to meet the current and future needs of Clatsop County residents as well as the market forces, regulations and local barriers that impact housing development in Clatsop County. County will provide each city an opportunity to review the RFP and comment prior to publication. Each city may provide a representative to serve on the interview panel for the consultant selection.

It is expected the consultant will work with all cities and the county regarding the housing needs of the area. All parties agree to designate a representative to serve on the Steering Committee that will oversee this project and provide the consultant with necessary documents and staff interviews needed to address the housing concerns of that jurisdiction.

The parties will each contribute funds to the cost of the consultant. It is expected the consultancy contract will cost approximately \$100,000. Clatsop County agrees to hire the consultant and pay 50% of the cost. Each of the cities agree to contribute one-tenth of the cost, up to a total per city of \$10,000. Cities contribution will be made after the contract is let, and within 30 days after County requests payment of the contributions.

All results of the consultant's study will be provided to cities. Consultant will give presentations to Cities as agreed between the parties.

This agreement will remain in effect until terminated, and may be terminated on 180 days' written notice from one party to the others.

This Agreement may be executed in counterparts, each of which will be considered an original and all of which together will constitute one and the same agreement.

**CLATSOP COUNTY
BOARD OF COUNTY COMMISSIONERS**

By: **Scott Lee, Chair**

CITY OF CANNON BEACH

CITY OF SEASIDE

By:
Title:

CITY OF GEARHART

By:
Title:

CITY OF WARRENTON

By:
Title:

CITY OF ASTORIA

By:
Title:

By:
Title: