



Staff Report

For City Council Meeting - 8/5/2020

Subject - Old Business - City Administrator Review Next Step

Synopsis: Per contract, the City Council is to conduct a yearly performance review of the City Administrator. Documents were provided to the Council at the July 1 Council meeting. It was agreed documents were to be returned to the Mayor and Council President 20 days later. The next step is to schedule an Executive Session to conduct the official performance review. An Executive Session did not occur prior to the August Council meeting per the July Council meeting Staff Report. Therefore, at the September regular meeting, the Council will resolve to accept or deny the continued employment of the City Administrator and/or make salary adjustments, if so desired.

Recommendation: N/A

Legal Analysis: N/A

Financial Analysis: A change to the City Administrator's salary, if the Council chooses, will affect the 20/2021 budget.

Respectfully submitted,



Chad