



CITY ADMINISTRATOR REPORT
Status Updates for Monthly City Council Meeting

DATE: April 2, 2021

TO: Mayor and City Council

FROM: Chad Sweet, City Administrator

COVID-19

All information taken from Clatsop County Public Health as of report date above:

- COUNTY RISK LEVEL (as of Apr. 2nd)
 - ◆ Moderate Risk

- COUNTY ACTIVE CASES (as of Apr. 2nd)
 - ◆ approx. 85, per OHA Weekly Metrics Report

- VACCINATION DISTRIBUTION
 - ◆ Groups currently eligible for vaccination:
 - Individuals age 45 to 64 with underlying conditions
 - Seniors age 65 and older
 - Educators and childcare providers
 - All Phase 1A Groups - Frontline HCP/LTCF residents, Other Residential Facilities/HCPs, Outpatient Settings (high-risk), All Other HCP

Day-to-Day

- BUILDING DEPT
 - ◆ Mark Brien has returned to work

 - ◆ Single-Family Dwelling (SFD) Permit Numbers
 - 2020
 - New Residential SFD - 25
 - New Residential SFD/Duplex - 1
 - 2019
 - New Residential SFD - 23
 - New Residential SFD/4-plex - 1
 - 2018
 - New Residential SFD - 35
 - New Commercial - 2

- CODE ENFORCEMENT
 - ◆ Trees/Vegetation

- Illegal Burning Incident - Little Beach Dr
- FINANCE/ACCOUNTS PAYABLE
 - ◆ New City auditing firm Accuity wrapped up audit
 - ◆ Applications for City Treasurer/Water Clerk/Admin on the website
 - ◆ Budget Committee Applications are on the web/blog
 - (2) vacancies - deadline April 29th
 - ◆ Budget FY 21-2022 Grant Donation Request Applications are on the web/blog
 - Deadline April 15th
- PUBLIC WORKS
 - ◆ Meadows development water pipe extension
 - ◆ Water Treatment Facility equipment replacement/repair
- VACATION RENTALS
 - ◆ Oregon DOR State Transient Tax collection process stalled for now
 - They are coming out with a detailed process before issuing any IGAs

Special Projects

- CITIZEN ADVISORY COMMITTEES
 - ◆ Parks Update
 - First Parks Master Plan draft outline reviewed at the last meeting
 - PC & CC review/adoption stage estimated late summer
 - OPRD Master Plan Grant project scheduled for completion October
 - Reviewing survey data
 - ◆ Small Business Update
 - Applications will be reviewed at this month's meeting
 - Survey still open
- EMERGENCY CACHE PROGRAM
 - ◆ 2021 Access Date #1 - Wednesday, April 14th @ GVFD 10a-12p
 - ◆ Drums available for \$70 -- (6) still available for donation (blogged)
- FIRE STATION UPDATE
 - ◆ Presentation given during the worksession last week under tonight's Old Business
- RIDGE PATH
 - ◆ Construction stalled due to rains and priority Public Works projects
 - ◆ April completion → Dedication in May

Grants

- NWSC (per update in Correspondence)
 - ◆ Pollinator project grant applications being submitted in June
- PACIFIC POWER FOUNDATION COMMUNITY GRANT
 - ◆ Our application for \$10k toward the Ridge Path was declined

On Our Radar

- EARTH DAY: CLEAN UP DAY
 - ◆ Saturday, April 24th, time 8a-11a - see website calendar for specific details

- EVENT UPDATES/REQUESTS
 - ◆ In a Landscape (Portland, OR)
 - SAVE THE DATE! August 13th & 14th per the GHA

 - ◆ Sparrow Dance Company (Astoria, OR)
 - Update! Looking at a July performance - comedic silent movie street show

- SOLVE GEARHART BEACH CLEAN UP
 - ◆ Saturday, April 17th, 10a-1p - see website calendar for specific details
 - Resident-hosted event (GHA)

- WORKSESSIONS
 - ◆ Tuesday, June 29th - Council Goals on the tentative agenda

Of Note

- COUNCIL RULES OF ACKNOWLEDGMENT
 - ◆ Only Mayor Cockrum and Councilor Fackerell have returned them