



CITY ADMINISTRATOR REPORT
Status Updates for Monthly City Council Meeting

DATE: July 2, 2021

TO: Mayor and City Council

FROM: Chad Sweet, City Administrator

Day-to-Day

- BUILDING DEPARTMENT
 - ◆ Will report on the # of Building Permits, June 2020 FYE vs. June 2021 FYE
- CODE ENFORCEMENT
 - ◆ Noxious vegetation complaints
 - ◆ Beach vehicle complaints (OSP/OPRD jurisdiction)
- FINANCE/ACCOUNTS PAYABLE
 - ◆ The Audit is DONE! Council hard copies have been shipped
 - ◆ Water Bond (Debt Service) Refinance update
- PUBLIC WORKS
 - ◆ Director, Mark McFadden, providing a report
- STAFF/ADMINISTRATION
 - ◆ Employee Handbook officially in force
 - ◆ Fire Chief position update → interviews planned for the end of the month
- VACATION RENTALS
 - ◆ Quarter 2 ended 6/30/2021 → tax remittance due by 7/15/2021
 - ◆ (2) Parking complaints in June (promptly addressed)
 - ◆ Flyer in *Correspondence* re: County's potential STR Moratorium
 - Would affect Gearhart UGB property owners, currently exempt from City STR rules and regulations

Special Projects

- CITIZEN ADVISORY COMMITTEES
 - ◆ Parks Update → Mayor Cockrum touched on; draft revisions underway

- ◆ Small Business Update → attended the June meeting; made follow-up calls to survey-takers that requested one (10)
 - Worksession with the Council this month (27th)
- EMERGENCY CACHE PROGRAM
 - ◆ Inventory Monitoring completed with the Fire Department two weeks ago
- ODOT HWY 101 CORRIDOR PROJECT
 - ◆ Update from City Planner Carole Connell and project lead Ryan Farncomb:
 - The City and ODOT have been working to refine understanding of the issues on US 101 through Gearhart since late 2020. Earlier in 2021, ODOT conducted outreach to vet the corridor needs with broader community through an online open house and interviews with community members. Additionally, a project-specific advisory committee with local residents, business owners, and others has met twice to advise ODOT and the City on the project. Now, concepts for improving the corridor are being developed. These concepts include things like reconfiguring the cross-section of US 101 to change the number of lanes, looking at different pedestrian and cycling treatments such as bike lanes or paths, and considering other features like gateway treatments and traffic calming. Later this year, ODOT will again engage the community to seek feedback on these different improvement ideas.
- RIDGE PATH
 - ◆ Construction resumed this week → Russ Taggard spearheading
- ELK COLLABORATIVE UPDATE
 - ◆ The next meeting is on July 8th
 - Review the draft Declaration of Cooperation for committee approval
 - Review the budgetary needs for the community to move forward with tasks
- PLAYGROUND EQUIPMENT
 - ◆ Meeting with Buell Recreation re: Burke Equipment quote
 - Presentation with Business Development Manager, Rachel Gora, earlier today
 - ◆ Total funds raised \$30,933 → \$12,233 from Berkley Sturgell
- FIRE STATION UPDATE
 - ◆ Survey on the website, blog, and mailed to every active water billing account
 - DEADLINE IS AUGUST 1ST - the online link is preferred as paper versions will have to be entered into the online link
 - ◆ Working on an FAQ for the website page
 - ◆ Geotech was done Monday, June 28th

Grants

- NWSC
 - ◆ Director, Angie Reseland, has accepted another position → staff transitioning
 - ◆ All projects have been submitted for grant funding (waiting!)

On Our Radar

→ WORKSESSIONS

- ◆ UPDATE from → Tuesday, June 29th - 2021 City Council Goals, Homelessness / Parking, Construction Noise

- ◆ NEXT! Tuesday, July 27th - Joint with Small Business Committee

Of Note

→ COUNCIL RULES OF ACKNOWLEDGMENT

- ◆ *Councilor Jesse and Councilor Smith please deliver to City Hall ASAP.* (This has been on the report since March.)