



CITY ADMINISTRATOR REPORT
Status Updates for Monthly City Council Meeting

DATE: July 30, 2021

TO: Mayor and City Council

FROM: Chad Sweet, City Administrator

Day-to-Day

→ BUILDING DEPARTMENT

◆ Building Permit Totals - June 2020 FYE vs. June 2021 FYE

● 2020

- New Single-Family Dwellings: (25) - \$161,374.50
- New Single-Family Duplex: (1) - \$12,233.12
- TOTAL - \$173,607.62

● 2021

- New Single-Family Dwellings: (20) - \$133,659.49

→ CODE ENFORCEMENT

- ◆ Nothing new to report

→ FINANCE/ACCOUNTS PAYABLE

- ◆ Water Bond (Debt Service) Refinance done!

→ PUBLIC WORKS

- ◆ Nothing new to report -- the Director will give a report quarterly

→ STAFF/ADMINISTRATION

- ◆ Fire Chief position update → interviews pushed to this month

→ VACATION RENTALS

- ◆ Quarter 2 ended 6/30/2021 → tax remittance due by 7/15/2021 (\$146,256.83 so far)
 - Will have Total 20-21 Fiscal Year at the next meeting
- ◆ Addressing Manager coverage issues with VACASA - they take two days off and City Ordinance requires response within 30 minutes 24/7

Special Projects

→ CITIZEN ADVISORY COMMITTEES

- ◆ Parks Update → Parks Master Plan draft will be ready for joint Council/Commission

worksession at 6:30p on Tuesday, August 31st

- ◆ Small Business Update → on tonight's agenda; Visitor Jenny Frank, President
- EMERGENCY CACHE PROGRAM
 - ◆ Nothing new to report
- ODOT HWY 101 CORRIDOR PROJECT
 - ◆ Nothing new to report
- RIDGE PATH
 - ◆ Work days were July 13th and 15th → decking up next!
- ELK COLLABORATIVE UPDATE
 - ◆ Recap of July 8 meeting
- PLAYGROUND EQUIPMENT
 - ◆ Buell Recreation re: Burke Equipment quotes → on tonight's agenda
- FIRE STATION UPDATE
 - ◆ FAQ added to the website → survey results on tonight's agenda

Grants

- NWSC
 - ◆ No update on Angie's replacement or grant submissions. (Fall)
- ODOT Small City Allotment grant "Call for Projects" application submitted
 - ◆ Sidewalks are the main focus → announcements occur end of October
- FEMA BRIC
 - ◆ Allocates funds to harden structures at one location in a tsunami hazard zone moving to another location within the zone that is better → determining eligibility

On Our Radar

- SPECIAL MEETING
 - ◆ Tuesday, August 10th at 6:00p - Fire / Police Station Bond Measure
 - ◆ Wednesday, August 11th at 6:00p - Banta Land Partition Appeal
- WORKSESSIONS
 - ◆ Tuesday, August 31st at 6:30p - Joint with Planning Commission for Parks Master Plan

Of Note

- GRADE SCHOOL UPDATE
 - ◆ Public Hearing → Thursday, August 12th at 6:00p - SCOFI LLC Conditional Use Request
 - ◆ In a Landscape → Performances Friday, August 13th and Saturday, August 14th
 - Parking being provided by Bob Morey at the old grade school