



Staff Report

For Special City Council Meeting - 6/8/2021

Subject - Ordinances/Resolutions - Resolution #962 Budget Category Transfer → General Fund Appropriations

Synopsis: The City Council approved the FY 20/2021 budget last year. Due to unforeseen circumstances, the General Fund will have higher than anticipated expenditures, which will require an appropriation move between existing categories. Explanations for the needed transfers include: an increased need for building permit inspections; the staffing transitions and emergency deployment within the Fire Department; and, increased expenditures due to COVID-19 relief. Monies within the General Fund can be redistributed by resolution (ORS 294.463). It is ideal to have all fund appropriations finalized prior to the start of the new fiscal year July 1, 2021.

Council Options:

- 1) Resolve to transfer appropriations between categories in the General Fund as specified in the attached resolution;
- 2) Do nothing. (table)

Recommended Motion: Staff recommends the Council resolve to transfer the funds as described in Resolution #962.

Legal Analysis: As provided for in budget law.

Financial Analysis: See table chart within the resolution.

Respectfully Submitted,



Chad

RESOLUTION # 962

A RESOLUTION GRANTING BUDGET APPROPRIATION TRANSFERS

WHEREAS, the City of Gearhart currently has \$416,079.36 in the General Fund - Administration; and

WHEREAS, the City of Gearhart currently has \$164,950.00 in the General Fund - Building Department; and

WHEREAS, the City of Gearhart currently has \$494,191.41 in the General Fund - Police Department; and

WHEREAS, the City of Gearhart currently has \$527,922.01 in the General Fund - Fire Department; and

WHEREAS, the City of Gearhart currently has \$165,000.00 in the General Fund - Non Departmental; and

WHEREAS, the City of Gearhart currently has \$27,250.00 in the General Fund - Court; and

WHEREAS, the City of Gearhart currently has \$158,900.00 in the General Fund - Planning; and

WHEREAS, the City of Gearhart currently has \$50,207.22 in the General Fund - Parks; and

WHEREAS, the City of Gearhart has had unforeseen circumstances, the General Fund

will have higher than anticipated expenditures requiring an appropriation move between existing categories.

WHEREAS, explanations for the needed transfers within the City of Gearhart General Fund budget for FY 20-2021 include: an increased need for building permit inspections; the staffing transitions and emergency deployment within the Fire Department; and, increased expenditures due to COVID-19 relief;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GEARHART, that budgeted monies within the General Fund be appropriated per the “Change” column in the chart below:

<u>General Fund</u>	<u>Existing</u>	<u>Change</u>	<u>Adjusted</u>
Administration	\$ 416,079.36	\$ (18,423.65)	\$ 397,655.71
Building Department	\$ 164,950.00	\$ 55,038.73	\$ 219,988.73
Police Department	\$ 494,191.41	\$ (20,615.08)	\$ 473,576.33
Fire Department	\$ 527,922.01	\$ 38,929.31	\$ 566,851.32
Non Departmental	\$ 165,000.00	\$ 10,000.00	\$ 175,000.00
Court	\$ 27,250.00	\$ -	\$ 27,250.00
Planning	\$ 158,900.00	\$ (64,929.31)	\$ 93,970.69
Parks	\$ 50,207.22	\$ -	\$ 50,207.22
Total Appropriations	\$ 2,004,500.00	\$ -	\$ 2,004,500.00

PASSED AND ADOPTED by the City Council and signed by the City Administrator and myself in authentication of its passage this 8th day of June, 2021.

Paulina Cockrum, Mayor

Chad Sweet, City Administrator