



**CITY ADMINISTRATOR REPORT**  
*Status Updates for Monthly City Council Meeting*

**DATE:** August 27, 2021

**TO:** Mayor and City Council

**FROM:** Chad Sweet, City Administrator

**Day-to-Day**

- BUILDING DEPARTMENT
  - ◆ Negotiating lease contract renewal
- CODE ENFORCEMENT
  - ◆ Nothing new to report
- FINANCE/ACCOUNTS PAYABLE
  - ◆ Nothing new to report
- PUBLIC WORKS
  - ◆ On the agenda for funds request
- STAFF/ADMINISTRATION
  - ◆ Fire Chief position update → interviews happening the week of \_\_\_\_\_
- VACATION RENTALS
  - ◆ Nothing new to report

**Special Projects**

- CITIZEN ADVISORY COMMITTEES
  - ◆ Parks Update → Parks Master Plan draft discussion at joint Council/Commission worksession 6:30p on Tuesday, August 31st
  - ◆ Small Business Update → nothing new to report (unless Councilor Warren mentions)
- EMERGENCY CACHE PROGRAM
  - ◆ The next access date is in October → blogging this month!
- ODOT HWY 101 CORRIDOR PROJECT
  - ◆ Nothing new to report
- RIDGE PATH

- ◆ Work days were July 13th and 15th → decking up next!
- ELK COLLABORATIVE UPDATE
  - ◆ Meeting occurring September 1st
- PLAYGROUND EQUIPMENT
  - ◆ On tonight's agenda
- FIRE STATION UPDATE
  - ◆ Measure documents to the County by September 2nd

### Grants

- NWSC
  - ◆ Should get a grant update next month!
- ODOT Small City Allotment grant "Call for Projects" application submitted
  - ◆ Sidewalks are the main focus → announcements occur end of October
- FEMA BRIC
  - ◆ Going to pursue for funds towards the fire station relocation

### On Our Radar

- SPECIAL MEETING / Public Hearing
  - ◆ Contractor Work Hours - September dates did not work for Council
    - Poll for October dates, OR, add to October Council Meeting?
- WORKSESSIONS
  - ◆ Tuesday, November 30th at 6:30p

### Of Note

- GRADE SCHOOL UPDATE
  - ◆ SCOFI LLC Conditional Use application was pulled two days before the hearing