



## Memo

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To: Mayor and Councilors  
From: Chad Sweet, City Administrator  
Date: Apr 13, 2022  
Subject: Parks Master Plan Draft

This latest draft of the PMP includes the changes from the previous discussions. Once the document has been discussed on April 19th and is ready for its final draft, we will ensure the formatting is correct. Areas such as the table of contents and appendix E are examples.

If you find a mistake in the draft, please let us know at your earliest convenience, especially if an error makes interpretation of the information difficult.

Thank you,

A handwritten signature in black ink, appearing to read "Chad Sweet", is written in a cursive style.

Chad Sweet  
Gearhart City Administrator

Cc Angoleana Brien