



CITY ADMINISTRATOR REPORT
Status Updates for Monthly City Council Meeting

DATE: October 28, 2022

TO: Mayor and City Council

FROM: Chad Sweet, City Administrator

Day-to-Day

- CODE ENFORCEMENT
 - ◆ Have a few cases we're working through

- PUBLIC WORKS
 - ◆ Water Conservation Plan draft meeting with Civil West went very well

- STAFF/ADMINISTRATION
 - ◆ Lots of quote collecting for:
 - Camera/Door Entry Security
 - 3 bids ranging from \$5k-\$27k, depending on scope
 - Upgraded Zoom Meeting System
 - 3 bids all around \$4k

- VACATION RENTALS
 - ◆ Nothing new to report

Special Projects

- PLAYGROUND
 - ◆ Concrete forms removed

- NWSC (Necanicum Watershed Council)
 - ◆ Ridge Path Bee Pollinator Project
 - Transitioning to Phase II - fall planting
 - Plants have been ordered → delivery scheduled for Halloween
 - First planting event → Thursday, November 3rd 9a-1p

Grants

- HMA (Hazard Mitigation Assistance - Post-Disaster)
 - ◆ Solar power generator for water tower → OEM advised we change our application for a fuel generator vs. solar, which defeats the purpose of the project; however, we are

working with an OEM/FEMA rep free of charge to help us adjust the application to stay competitive

On Our Radar

- EMERGENCY CACHE DAY
 - ◆ Sunday, October 30th from 10a - Noon @ GVFD
- OPERATION GREEN LIGHT
 - ◆ Nov. 7th-13th in Support of Local Veterans (on the agenda)
- WORKSESSION
 - ◆ November 29th
 - Water Conservation & Management Plan Update 2022 → review
 - Emergency Operations Plan (EOP) Update 2022
 - Council started to review this at the August 30th worksession

Of Note

- ELECTION
 - ◆ Ballot mailing began October 19th
 - ◆ Election Day - November 8th
 - Ballots must be postmarked on or before Election Day, or delivered to the Elections Office or an Official Dropsite by 8:00 p.m. Election Day (source, Clatsop County Elections Clerk)
 - ◆ Ballot Dropsite locations:
 - Clatsop County Clerk & Elections Office
 - 820 Exchange St., Suite 220, Astoria
 - Hours: Monday - Friday, 8:30 a.m. - 5 p.m.
 - Election Day: 7 a.m. - 8 p.m.
 - County Clerk 24-Hour Drive-up Drop Box
 - 9th & Exchange St., Astoria
 - Election Day: Up to 8 p.m.
 - Cannon Beach City Hall 24-Hour Drive-up Drop Box
 - 163 E. Gower, Cannon Beach
 - Election Day: Up to 8 p.m.
 - Gearhart City Hall 24-Hour Drive-up Drop Box
 - 698 Pacific Way, Gearhart
 - Election Day: Up to 8 p.m.
 - Seaside City Hall 24-Hour Drive-up Drop Box
 - 989 Broadway, Seaside
 - Election Day: Up to 8 p.m.
 - Warrenton City Hall 24-Hour Drive-up Drop Box
 - 225 S. Main Ave., Warrenton
 - Election Day: Up to 8 p.m.