



Staff Report

For City Council Meeting - 6/7/2023

Subject - New Business - Request for Moving Expenditures to the Water Reserve Fund

Synopsis: The City of Gearhart's Water (Operating) Fund 30 revenues are not meeting the anticipated expenditures based on current cash flow projections. Budget law requires accounts to be balanced, prohibiting a negative ending fund balance. There is no foreseen revenue source available to provide additional resources; however, there are expenditures in Fund 30, account 30-3085 that meet the criteria for being expensed to the Water Reserve Fund 71, account 71-7199. Because actual revenues have fallen short of the amounts estimated, expenditures need to be moved to balance the Water (Operating) Fund. I am requesting approval to move \$21,416.79 in expenditures from the Water (Operating) Fund 30 to the Water Reserve Fund 71.

Council Options:

- 1) Approve the request to move expenditures to the Water Reserve Fund; or
- 2) Deny the request.

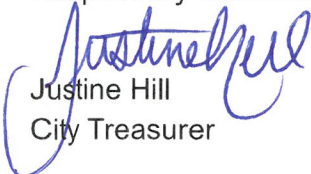
Recommended Motion: Staff recommends the Council allow the City Treasurer to move expenditures from Fund 30, account 30-3085 to Fund 71, account 71-7199.

Recommended Motion: Move to allow expenditures in the Water (Operating) Fund to be moved to the Water Reserve Fund.

Legal Analysis: Oregon's Local Budget Law can be found in Oregon Revised Statutes (ORS) 294.305 to 294.565. Because there are no additional resources to provide for anticipated expenditures, City staff have created a viable option to move qualifying expenditures; however, they need the Council's approval to use reserve funds. Adequate appropriations already exist in the Water Reserve Fund.

Financial Analysis: The Water Reserve Fund 71 currently has adequate resources and appropriations to allow for the request to move expenditures. The Water (Operating) Fund 30 would be in financial compliance. The Water Reserve Fund 71 has available resources of \$1,297,925.75.

Respectfully Submitted,


Justine Hill
City Treasurer

City of Gearhart Cash Flow 2022-2023

30- Water Fund Resources	Budget	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23
Total 30- Water Fund Resources	\$ 1,379,935.78	\$ 101,319.89	\$ 139,082.45	\$ 148,514.48	\$ 113,110.16	\$ 131,595.09	\$ 59,494.41	\$ 64,341.23	\$ 46,519.79	\$ 57,449.14	\$ 39,708.01	\$ 61,707.49	\$ 55,000.00	\$ 1,017,842.14

30- Water Fund Expenditures	Budget	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul '22 - Jun 23
30 · CAPITAL OUTLAY	\$ 66,500.00	\$ 424.99	\$ 1,059.18	\$ 2,577.90	\$ 838.83	\$ 858.63	\$ 8,850.83	\$ 4,902.37	\$ 2,305.84	\$ 1,565.37	\$ 1,951.54	\$ 12,346.28	\$ 2,500.00	\$ 40,181.76
30 · MATERIALS & SERVICES	\$ 774,416.66	\$ 44,423.69	\$ 76,508.01	\$ 158,323.48	\$ 117,175.11	\$ 49,877.60	\$ 32,337.95	\$ 24,214.33	\$ 20,146.02	\$ 27,892.75	\$ 20,434.91	\$ 18,769.31	\$ 21,000.00	\$ 611,103.16
30 · PERSONNEL SERVICES	\$ 421,019.12	\$ 36,321.86	\$ 31,431.64	\$ 31,239.29	\$ 30,188.57	\$ 29,891.65	\$ 30,183.17	\$ 31,792.68	\$ 30,123.50	\$ 31,621.25	\$ 31,111.41	\$ 31,381.94	\$ 32,000.00	\$ 377,286.96
30 · TRANSFER TO WATER RESERVE	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30 · TRANSFER TO PUBLIC WORK RESERVE	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 30- Water Fund Expenditures	\$ 1,381,935.78	\$ 81,170.54	\$ 108,998.83	\$ 192,140.67	\$ 148,202.51	\$ 80,627.88	\$ 71,371.95	\$ 60,909.38	\$ 52,575.36	\$ 61,079.37	\$ 53,497.86	\$ 62,497.53	\$ 55,500.00	\$ 1,028,571.88

Net (Loss)/Gain \$ 20,149.35 \$ 30,083.62 \$ (43,626.19) \$ (35,092.35) \$ 50,967.21 \$ (11,877.54) \$ 3,431.85 \$ (6,055.57) \$ (3,630.23) \$ (13,789.85) \$ (790.04) \$ (500.00)

Ending Fund Balance \$ (10,729.74)

CITY OF GEARHART
Transaction Detail By Account
 July 2022 through May 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
30- Water Fund Expenditures						
30- Capital Outlay						
30-3085 · Water Meter Replacement						
Check	12/06/22	31127	CONSOLIDATED SUPPLY CO	INVOICE S011073565.001	7,988.05	7,988.05
Check	01/24/23	31217	CONSOLIDATED SUPPLY CO	INVOICE S011190122.001 SUPPLIES	3,341.16	11,329.21
Check	01/24/23	31217	CONSOLIDATED SUPPLY CO	INVOICE S011189998.001 SUPPLIES	787.64	12,116.85
Check	01/24/23	31217	CONSOLIDATED SUPPLY CO	INVOICE S011190122.001 FREIGHT	32.64	12,149.49
Check	02/09/23	31284	A+ PLUMBERS INC	INVOICE 8807	1,571.00	13,720.49
Check	04/05/23	31408	A+ PLUMBERS INC	INVOICE 8930	1,182.00	14,902.49
Check	05/05/23	31538	CONSOLIDATED SUPPLY CO	INVOICE S011343940.001	6,514.30	21,416.79
Total 30-3085 · Water Meter Replacement					21,416.79	21,416.79
Total 30- Capital Outlay					21,416.79	21,416.79
Total 30- Water Fund Expenditures					21,416.79	21,416.79
TOTAL					21,416.79	21,416.79