



CITY OF
GEARHART

Staff Report

For City Council Meeting - 10/2/2024

Subject - New Business - Architecture & Engineering RFP Selection Committee Final Report

Synopsis: The City published an RFP on July 5th seeking proposals from qualified and experienced Architects for the purpose of providing the design and construction administration services for development of a new Public Safety Building. Eight proposals were received by the August 6th deadline.

A Selection Committee composed of Kloss Representative Jessie Steiger, the Fire Chief, Police Chief, City Treasurer, City Administrator, and community members Jay Speakman and Robert Lee met to review and score the written proposals on August 13th. A Top 3 emerged, and the Committee finalized their interview questions on September 3rd. The Top 3 final interviews took place in person on Monday, September 9th. The Selection Committee is making a recommendation to Council on tonight's agenda.

Here from the Selection Committee to share his experience on the process is community member Robert Lee. He will also formally introduce the Committee's recommendation, who are in attendance tonight.

Recommendation: N/A

Legal Analysis: N/A

Financial Analysis: N/A

Respectfully Submitted,

A handwritten signature in black ink, appearing to be the name 'Chad', written in a cursive style.

Chad