



Status Updates for Monthly City Council Meeting

DATE: January 31, 2025

TO: Mayor and City Council

FROM: Chad Sweet, City Administrator

Day-to-Day

Meetings & Coordination

- Attended Klosh Workgroup meetings.
- Participated in PSB Community Prep Meetings & Community Engagement Meeting #2.
- Attended the Planning Commission meeting.
- Participated in various planning meetings, including zone changes, plans, and conditional use discussions.
- Attended the monthly North Coast Manager's meeting.
- Joined the CREST Council meeting.
- Met with the new staff of the Necanicum Watershed Council.
- Assisted the Council with city information flyers for City Day in Salem.
- Worked with the planning department on multiple residential development projects.

Public Safety & Infrastructure

- Led a public safety building work session with the Council, FFA Architecture, and the Klosh Group.
- Assisted Chief Como with the public safety building website and FAQ development.
- Addressed minor police department office security improvement remodel.
- Responded to tsunami and earthquake information requests.
- Coordinated with a surveyor for additional site information and utility location planning.

Code Enforcement

- Resolved multiple tree-related issues, spending approximately six hours in the field processing permits and consulting with tree service companies on the new ordinance.
- Addressed and corrected a construction violation within the right-of-way.
- Attended multiple meetings regarding the 7th Street nuisance issues.
- Discussed an R-1 zone infraction case with staff and legal counsel.
- Issued a warning letter for garbage and storage violations.
- Worked with staff on the Mancill septic/tree issue.

Special Projects & Grants

- **Public Safety Building:** CKI updated the survey; work session conducted to review Meeting #3 slides; geotech draft available; Chief Como finalizing webpage for publication.
 - ◆ **Upcoming:** Community Engagement Meeting #3 – Tuesday, February 11, 2025.

(over)

- **HMGP Emergency Power Grant:** Shed installation complete; RFR submitted; final report due next quarter.
- **Water Caucus Priorities:** Submission completed.
- **ODOT Transparency, Accountability & Performance:** Road and bridge condition reporting submitted.

Of Note

- **SAVE THE DATE:** Public Safety Building Community Meeting #3 - Tue, Feb. 11th 6-7:30p @ GVFD